

THE SENATE



Minutes of the meeting held on 27 February 2019

Present: The Vice-Chancellor (Professor D.J. Richardson) (in the Chair), Pro-Vice-Chancellor (Professor F. Lettice and Professor N. Ward), the Faculty Pro-Vice-Executive (Professor F. Bowen, Professor D. Edwards and Professor P. Gilmartin), Heads of Schools (Professor P. Dobson, Professor R. Jowett, Professor L. Marsden and Professor M. Searcey), Academic Representatives (Dr H. Adcock,, Professor N. Boodhoo, Dr S. Broughton Micova, Professor K. Coventry, Dr B. De La Igesia, Professor R. Hand, Dr J. Kirby, Dr M. Neumann, Dr K. Walker, Professor S. Watts, Professor A. Welch and Professor K. Yeoman), The Librarian (Mr N. Lewis), Director of Student Services (Dr C.J. Sharp), Ms C. Peasgood (CCN Representative) and the Student Representatives except for business marked ** (Ms J. Chapman and Mr M. Marko).

With: The Chief Resource Officer and University Secretary (Mr I. Callaghan), The Chief Operation Officer (Mrs J. Baxter), , Academic Director of Widening Participation (Mrs H. Gillespie), Academic Director of UEA Doctoral College (Professor A. Grant), Director of IT (Mr M. Barry), Director of Student and Academic Services (Dr A Blanchflower), Assistant Registrar (Mrs L. Williams) and Head of Corporate Communications (Mr A. Stronach) and for items 22 and 23 Dr J Carter and Ms J Sheldrake.

18. MINUTES

Confirmed
the minutes of the meeting held on 7 November 2018.

19. STATEMENTS BY THE VICE-CHANCELLOR

The Vice Chancellor

- (1) Thanked Professor Gilmartin for his work over the last eight years as PVC – Science and for his service on Senate.
- (2) Announced that Professor Mark Searcey would be taking up appointment as PVC Science with effect from 1 April 2019.
- (3) Noted with sadness the death of final year student Nick Sadler
- (4) Reported that a group of Vice Chancellors has been formed to explore institutional approaches to mental health and the leadership role Vice Chancellors can take in this, recognising that this is an area of deep concern to staff and students.
- (5) Reported that he would be chairing a UUK task and finish group about racial and race based harassment
- (6) Reported that March 2019 would see a refreshing of the “UEA is United” campaign to ensure staff and students felt supported ahead of Brexit.
- (7) Reported that AURORA was preparing a bid to be recognised as a European consortium.

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20. DECLARATIONS OF CONFLICTS OF INTEREST

Confirmed
that no declarations were made.

21. UEA PLAN

Considered
an oral update from the Vice Chancellor, Chief Operating Officer, Jenny Baxter and PVC-SSF Professor Frances Bowen.

(Senate noted that as part of the planning exercise two work streams had commenced. The first concerned "Fixing the basics" in recognition that there were some systems, processes and features of the working environment that were frustrating staff's ability to perform their roles. The aim was to identify them, prioritise and see if any could be attended to swiftly to free up staff time. The second concerned the review and development of a set of University values, last reviewed ten years ago. A wide conversation about values was to be initiated and concluded by Summer 2019 to inform the UEA Plan.)

*22. UNIVERSITY RESEARCH PERFORMANCE

This minute is confidential and attached as a separate sheet.

* 23. INNOVATION

This minute is confidential and attached as a separate sheet.

*24. STUDENT ENGAGEMENT SURVEY OUTCOMES

This minute is confidential and attached as a separate sheet.

*25. POSTGRADUATE TAUGHT EXPERIENCE SURVEY

This minute is confidential and attached as a separate sheet.

*26. IMPACT OF THE NEW ACADEMIC MODEL ON PERFORMANCE

This minute is confidential and attached as a separate sheet.

*27. CHANGES TO BACHELOR AND INTEGRATED MASTERS' REGULATIONS

This minute is confidential and attached as a separate sheet.

28. SENATE STUDENT DISCIPLINE APPEALS COMMITTEE

Considered
the recommendations within the report. (A copy is filed in the Minute Book, ref. SEN18D024)

RESOLVED

29. NURSING ASSOCIATE DEGREE REGULATIONS

Considered
the recommendations within the report. (A copy is filed in the Minute Book, ref. SEN18D025)

RESOLVED

30. APPOINTMENT OF MEMBER OF THE SENATE TO SERVE ON THE COUNCIL

Reported

- (1) that the Council included amongst its membership two members of the Senate whom currently were Dr Nalini Boodhoo (2019) and Dr Louise Bohn (2021)
- (2) that the term of office of Dr Nalini Boodhoo would end on 31 July 2019;
- (3) that nominations of candidates for the vacancy (which needed not be for serving members of the Senate) were sought. It was proposed that nominations should be lodged with the Chief Resource Officer and University Secretary in writing no later than **5pm, Tuesday 21st May 2019** and shall state that the consent of the nominee has been obtained. Members of Senate were asked **to use the nomination form on the Blackboard site.**
- (4) In the event that there were no nominations for this vacancy, at the first ordinary meeting of the Senate nominations would be asked for and voted upon by ballot by those persons present and entitled to vote.

31. HONORARY DEGREES AND AWARDS COMMITTEE MEMBERSHIP

Reported

- (1) that the membership of the Honorary Degrees and Awards Committee (HDAC) included two members nominated by Senate from its own membership which was currently Dr Jon Sharp (2019) and Dr Kelly Walker (2019);
- (2) the membership of Dr Jon Sharp and Dr Kelly Walker would end on 31 July 2019;
- (3) that the current membership was:
Member of the UEA Professoriate (Chair) - The Vice-Chancellor (Professor D. Richardson)

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One Academic Representative From each of the four Faculties nominated by the relevant Faculty Executive, and who should not be the Dean:

- HUM – Dr Roger Baines (2021)
- FMH – Professor R Jowett (2019),
- SCI – Dr M. O’Connell (2019)
- SSF – Professor David Mead (2021)

Two members of nominated by the Senate from its own membership:

- Dr Jon Sharp (2019)
- Dr Kelly Walker (2019)

Up to two members co-opted by the Chair as required:

- Professor C. Bigsby
- Professor Richard Hand (2020)

The Welfare, Community and Diversity Officer of the Union of UEA Students - Ms Georgina Burchell

The Director of Development - Mr D Ellis

Assistant Head of Alumni, Conferences and Events - Ms M. Padmore

Secretary - Assistant Registrar (Ms L. Williams)

- (3) that Dr Kelly Walker’s membership of Senate ended summer 2019
- (4) that as a member of Senate until summer 2020, Professor Richard Hand, who had been nominated at the same time as Dr Kelly Walker last year would replace her in that position
- (5) therefore members of Senate were invited to nominate one fellow member to serve on this Committee, for up to a three year period or until their membership of Senate ends.
- (6) It was proposed that nominations should be lodged with the Chief Resource Officer and University Secretary in writing no later than **5pm, Tuesday 21st May 2019** and should state that the consent of the nominee had been obtained. Members of Senate were asked **to use the nomination form on the Blackboard site**. If more than one nomination was received members would be invited to consider the nominations at the next meeting.

*32. UNIVERSITY QUALITY ASSURANCE

This minute is confidential and attached as a separate sheet.

33. APPEALS AND COMPLAINTS

Received

a copy of the report and review of statistics on Stage 1 and 2 Academic and Non-Academic Appeals and Complaints and OIA Cases (Academic Year 2017/18 as presented to LTC in November 2018 (LTC 18D049). (A copy is filed in the Minute Book, ref. SEN18D027)

34. LEARNING AND TEACHING COMMITTEE

Received

a round up report from the Learning and Teaching Committee from its meeting on 28 November 2018. (A copy is filed in the Minute Book, ref. SEN18D028)

35. DATE OF NEXT MEETING

Reported

that the next meeting of the Senate was scheduled for Wednesday 5 June 2019.