

## THE SENATE



### Minutes of the meeting held on 1 March 2017

- Present: The Vice-Chancellor (Professor D.J. Richardson) (in the Chair), Pro-Vice-Chancellor (Professor F. Lettice and Professor N. Ward), the Executive Deans of Faculty (Professor D. Edwards), Heads of Schools (Professor P. Dobson and Professor L. Marsden), Academic Representatives (Dr H. Adcock, Dr A. Avila-Merino, Dr R. Denison, Dr B. De La Igesia, Dr R. Gray, Professor M. Frenneaux, Dr T. Smith and Dr K. Walker), Director of Information Services (Mr J. Colam-French), Director of Student Services (Dr C.J. Sharp), and the Student Representatives except for business marked \*\* (Mr T. Antoniou-Phillips, Ms M. Colledge and Ms J. Swo).
- With: The Academic Director of Taught Programmes (Dr C. Matthews), Academic Director of Learning and Teaching Enhancement and Academic Director of Widening Participation (Mrs H. Gillespie), Academic Director of Pg Research Degree Programmes (Dr N. Watmough), Academic Director of Partnerships (Professor I. Dewing), Academic Director of Admissions (Professor R. Harvey), Mr S. Blease (Independent Council Member), Director of Student and Academic Services, (Dr A Blanchflower), Assistant Registrar (Mrs L. Williams), and Senior Administrative Assistant (Mrs R. Phillips).
- Apologies: The Registrar and Secretary (Mr B. J. Summers), Executive Deans of Faculty (Professor Y. Tasker, Professor J Collier and Professor P Gilmartin ), Heads of Schools (Professor R. Jowett and Professor M. Searcey), Academic Representatives (Professor D. Andrews, Professor K. Coventry, Dr D. Nowell-Smith, Dr K. Schaller, Dr D. Watson).

#### 15. MINUTES

Confirmed  
the minutes of the meeting held on 16 January 2017.

#### 16. STATEMENTS BY THE VICE-CHANCELLOR

The Vice Chancellor

- (1) welcomed Stephen Blears, an independent member of the University Council, to observe this meeting of Senate;
- (2) reported that planning for the 2017/18 academic year is underway in anticipation of a growth in the student population of approximately 1,000 students. Additional teaching rooms have been identified and funds set aside for the refurbishment and upgrading of IT & AV facilities in areas identified for improvement. Additional study spaces were being introduced into the Library. The financial plans that support the UEA plan are in development, with University Council requiring sufficient resilience to enable the loans necessary to refurbish the campus to be drawn down.

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- (3) reported that the HE Bill has been returned to the House of Commons with 20 amendments under 15 headings. Of particular note was the requirement to publish performance data on attainment by WP characteristics. In a timely development the University had recently recruited the new role of Academic Director for Widening Participation and Helena Gillespie was the successful candidate.
- (4) reminded Senate that the “Do Something Different Week (DSDW)” is underway, following a Global Opportunities Week in February. Senate had previously expressed some reservations about the DSDW initiative and a full evaluation would be presented at a future meeting.
- (5) reported that Professor Anna Robinson Pant has been awarded a UNESCO Chair.
- (6) reported that UEA and NRP partners were hosting ENV EXPO, a conference of 5 NERC doctoral training partnerships involving 22 Universities.

### \*17. UEA PLAN IMPLEMENTATION PLANS

This minute is confidential and will appear on a separate sheet.

### \*18. UNIVERSITY RESEARCH PERFORMANCE

This minute is confidential and will appear on a separate sheet.

### \*19. EMPLOYABILITY

This minute is confidential and will appear on a separate sheet.

### \*20. ASSESSMENT AND FEEDBACK

This minute is confidential and will appear on a separate sheet.

### \*21. EFFICIENCY OF TEACHING

This minute is confidential and will appear on a separate sheet.

### 22. SENATE MEMBERSHIP

Reported

that Dr Jenni Turner (Academic Representative for SCI) had resigned from the Senate with immediate effect.

Considered  
the appointment of Dr Jonathan Kirby (MTH) for a 3 year period until  
31.07.2020.

**RESOLVED**

23. HDAC MEMBERSHIP

Reported

- (1) that the new membership of the Honorary Degrees and Appointments Committee (HDAC) included two members nominated by Senate from its own membership.
- (2) that members of Senate were invited to nominate a fellow member to serve on this Committee, for a three year period, and were reminded of the current membership:

Member of the UEA Professoriate (Chair) - The Vice-Chancellor (Professor D. Richardson)

One Academic Representative From each of the four faculties nominated by the relevant Faculty Executive, and who should not be the Dean - HUM – Professor L. Stonebridge (2018) FMH – Vacancy, SCI – Dr M. O’Connell, SSF – Professor G. Thomas (2018)

Two members of nominated by the Senate from its own membership - to be appointed

Up to two members co-opted by the Chair as required - Professor C. Bigsby

The Welfare, Community and Diversity Officer of the Union of UEA Students - Ms J. Swo

The Director of Development and Campaigns - Mr G. Byrne

Assistant Head of Alumni, Conferences and Events - Ms M. Padmore

Director of Finance, Planning and Governance – Mr I. Callaghan

Secretary - Assistant Registrar (Ms L. Williams)

- (3) that FMH had proposed Professor Rosalynd Jowett as the FMH representative on the Committee and SCI had proposed Dr Maria O’Connell as the SCI representative on the Committee both with end dates of 31.07.2019.
- (4) that two nominations were received from members of Senate
  - a) Dr Jon Sharp nominated by Jonathan Colam-French
  - b) Jonathan Colam-French nominated by Dr Jon Sharp

and both nominees had been invited to join the Committee for a term ending (31.07.2019).

24. UEA POLICY FOR APPROVING THE INTEGRITY OF UEA RESEARCH AND ENTERPRISE RELATED ACTIVITIES AND FUNDING

Reported

## SEN16M003 - OPEN

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that a new policy had been developed and had been reviewed by the University Research Executive on 20<sup>th</sup> October 2016 and the University Enterprise Executive on 5<sup>th</sup> December and the University PGR Executive on 8<sup>th</sup> December 2016 and was recommended for approval. Once approved the policy would be incorporated within UEA's framework for managing research integrity.

Considered  
the attached policy. (A copy is filed in the Minute Book, ref. SEN16D021)

**RESOLVED**

### 25. DO SOMETHING DIFFERENT WEEK

Received

a report on the Do Something Different Week which is taking place w/c 27 February 2017. (A copy is filed in the Minute Book, ref. SEN16D022)

### 26. LEARNING AND TEACHING COMMITTEE

Received

a round up report from the Learning and Teaching Committee from its meetings on 19 October 2016 and 30 November 2016. (A copy is filed in the Minute Book, ref. SEN16D023)

### \*27. RECOMMENDATION FROM THE HONORARY DEGREES AND APPOINTMENTS COMMITTEE

This minute is confidential and will appear on a separate sheet.

### 28. DATE OF NEXT MEETING

Reported

that the next meeting of the Senate was scheduled for Wednesday 7 June 2017.