

1. Bursary Terms and Conditions

1.1. Eligibility

The University Bursary scheme described below is available to any student applying during the 2015/16 admissions cycle, including UCAS Extra, Adjustment and Clearing, who satisfy the following criteria:

- ✦ is a UK or EU citizen. International, Channel Islands and Isle of Man students are not eligible;
- ✦ is enrolling on their first undergraduate degree course;
- ✦ has been means tested by Student Finance England;
- ✦ has a qualifying household income;
- ✦ registers on a full time undergraduate degree or Foundation Year at the University in September 2016.
- ✦ are subject to the £9,000 fee tier for students entering Higher Education from 2012 onwards

Bursaries are also available to any deferred entry student who fulfils the same conditions.

Part time students who study a minimum of 25% full time equivalent (fte) may be eligible for UEA Bursary support. Any support given will be proportional to tuition fee paid.

Students on NHS funded courses offered by the University are not eligible for a University Bursary. The University defines NHS funded courses are those offered by the School of Health Sciences where no fee is payable from the student. Students will remain eligible for the Care Leaver's Bursary if they are studying an NHS funded course.

1.2. Level of Awards

| Criteria | Support | Duration |
|--|---------|---|
| Household income less than or equal to £16,000 | £1800 | per annum for up to four years ¹ of undergraduate study. |
| Household income £16,001 to £20,000 | £1,000 | per annum for up to four years ¹ of undergraduate study. |
| Care Leaver | £3,000 | per annum for up to four years ¹ of undergraduate study. |

In determining the amount of bursary to which a student is entitled, the University will apply the following principles:

- ✦ The amount payable will be entirely dependent upon a student's household income

¹ Support is provided for no more than four years of study even if course is longer. A Foundation Year counts as one year of study towards your maximum of four years of bursary support.

- Household income shall be defined as either parental income, if student is classed as a dependant, or students' own income if classed as an independent student.
- ✦ Bursaries may not be combined with other bursaries, but students may be eligible for scholarships in addition to any bursaries.
- ✦ Students will receive a bursary from the University during every year of study for which they have an eligible household income, for up to four years of undergraduate study.
- ✦ Where a student is granted permission by the University to intercalate, the bursary shall not be payable during the period of intercalation and shall be reassessed on return.
- ✦ The University reserves the right to obtain a refund in the event of a student gaining permission to intercalate. Where a student changes the mode of their study from full-time to part-time, any bursary to which the student was entitled shall be reassessed accordingly.
- ✦ Where a student changes their mode of study from full to part time, or vice-versa, any bursary to which the student was entitled will be reassessed accordingly.
- ✦ A student who is eligible for a reduction in gross fees - such as a year abroad, year in industry or as a member of staff - will then receive a proportional reduction on bursary, excluding reductions as a consequence of fee waivers. For example, students on year abroad pay 15% of fees and are therefore eligible for a maximum of 15% of their bursary.
- ✦ Any bursary entitlement due to a student would be reduced pro rata on their withdrawing from the course. The University reserves the right to obtain a refund to the pro-rata amount in the event of withdrawal from the course.

1.3. Payment of awards

- ✦ Students do not need to apply for bursary support. The University will assess who is eligible using household income information provided by Student Finance England, and will notify the student accordingly.
- ✦ By default, bursaries shall be offered as a fee waiver, though students may opt to receive their bursary as an accommodation discount or a cash payment.
- ✦ First year students may only take up to £1,000 as a cash payment. If any balance remains the student may then take it as a fee waiver **or** accommodation discount.
- ✦ Where a first year student qualifies for a bursary of greater than £1,000 and does not require either a fee waiver or accommodation discount, they will only be eligible to receive the £1,000 in cash.
- ✦ Second and third year students may choose to receive the whole bursary as a fee waiver, accommodation discount or cash payment
- ✦ A student will only be eligible for an accommodation discount if living in University residences.
- ✦ Payment of cash bursaries will be made in three instalments throughout the academic year. 25% of total will be paid in December, 25% of total will be paid in February and 50% of total will be paid after Easter.
- ✦ Shortly after a student has completed the initial course registration process they will be advised of bursary eligibility and asked to confirm how they would prefer their bursary paid. Students who are eligible and have been advised as such by 1st October, need to

choose how they wish to be paid by 1st November. If student does not state how they would like their bursary, the bursary will be paid as the default option of a fee waiver.

- ✦ In the event a payment has been made in error or a payment has been made of an incorrect amount, the University reserves the right to obtain a refund.

1.4 Care leaver definition

The Care Leaver's bursary aims to support care leavers who are entering Higher Education for the first time. The Children (Leaving Care) Act 2000 states that a Care leaver is someone who has been in care of the Local Authority for a period of 13 weeks or more spanning their 16th birthday.

The bursary will be awarded to any student who:

- ✦ has been ordinarily resident in the UK for at least the last three years
- ✦ registers on a full-time undergraduate degree programme at the University in September 2016.
- ✦ is enrolling on their first undergraduate degree course
- ✦ is enrolled as a student at the University at the time of payment
- ✦ is 25 years of age, or younger, at enrolment
- ✦ provides a letter from a social worker or Local Authority as evidence of their status as a care leaver

2. Scholarship Terms and Conditions

2.1. Scholarship Schemes

The following University Scholarship is available for undergraduate students applying during the 2015/16 UCAS cycle, including UCAS Extra, Adjustment and Clearing, and registering in September 2016:

- Entry Scholarship

Subject Scholarships for specific areas of study are also available and have separate terms and conditions.

2.2. Eligibility

An Entry Scholarship will be awarded to any student who:

- ✦ is a UK or EU citizen, or a citizen of the Channel Islands or Isle of Man. International students are not eligible for this scholarship.
- ✦ is enrolling on their first undergraduate degree course, including Foundation Year and Dip HE Operating Department Practice, in September 2016.
- ✦ is enrolled as a student at the University at the time of payment.
- ✦ achieves one of the below qualifications:
 - AAA at A level (excluding General Studies A Level).
 - A levels in Critical Thinking or a native Language will only be considered for an Entry Scholarship if included as part of the conditions of an offer. A level General Studies is not considered for the Entry Scholarship
 - A* grades are treated as A grades for scholarship purposes.

- Additional AS qualifications and the Extended Project Qualification are not considered for the Entry Scholarship
- 34 points from International Baccalaureate
- AAAAA from five Scottish Highers (or AAA from 3 Scottish Advanced Highers; grades achieved in Advanced Highers supersede grades achieved in the same subjects in Highers)
- DDD from BTEC L3 Extended Diploma
- DDD from BTEC National Diploma
- DDD from Cambridge Technical Extended Diploma
- 45 level 3 credits at Distinction from Access course
- Advanced Diploma: A (300 points) in the Progression Diploma and A (120 points) at A-level
- Pre-U: D3 D3 D3 (in 3 principal subjects)
- AAAAAA from Irish Leaving Certificate;
- 14 from French Baccalaureate;
- 95% from Italian Diploma di Esame;
- 1.4 from German Arbitur;
- 5.6 from Bulgarian Diploma za Sredno Obrazovanie
- 19.5 from Greek or Cypriot Apolytirion;
- 9 from Lithuanian Brandos Atestatas
- 9 from Dutch Voorereidend Wetenschappelijk Onderwijs
- 8 from Belgian Certificat d'Enseignement Secondaire Superieur or Diploma van Hoger Secundair Onderwijs
- 9 from Latvian Atestas par Visparejo Videjo Izglitiba
- 9 from Romanian Diploma de Bacalaureat
- 8.5 from Spanish Curso de Orientacio or Titulo de Bachillerato
- 85% from European Baccalaureate.

Other European qualifications or UK/EU citizens taking international qualifications will be automatically considered on a case by case basis by the University.

Scholarships are awarded based on the qualifications detailed above. Combined awards are accepted for the Entry Scholarship, on the condition that each individual award is the equivalent of an A at A level. Therefore combined awards which meet the UCAS tariff equivalent of AAA at A level, but are not individually equal to an A at A level, will not be considered. See below for worked examples, demonstrating this.

EXAMPLE 1: A student has one D3 in a Pre-U, a D* in one BTEC subject and an A from a Scottish Advanced Higher. This applicant **would be eligible** as each individual grade is equivalent to an A at A-level.

EXAMPLE 2: A student holds an MMM from a BTEC National Diploma, and 2 A grades at A level. They **would not be eligible** for an entry scholarship, as despite their UCAS tariff exceeding the equivalent of 3 A grades, the BTEC at Merit is not individually equivalent to an A at A level.

2.3. Level and Payment of Awards

The level of awards will be as outlined below:

| Scholarship | Eligibility | Grades | Selection Process | Value |
|-------------------|--|---------------|-------------------|---------------------------|
| Entry Scholarship | All students who meet the criteria set out above | Set out above | Automatic | £1,000 One off payment |

Payment of scholarships will be made in one instalment in February.

3. Miscellaneous Information Relating to both Bursaries and Scholarships

- ✦ Any future changes to the scholarship or bursary schemes will not affect those students registering with the University for the first time in September 2016.
- ✦ All successful Scholarship and Bursary holders may be asked to participate in University publicity.
- ✦ For the purposes of Entry Scholarships, it is the academic achievement in section 2.2 that will be used and not equivalences articulated in the prospectuses of this or any other university. The University's decision is final.
- ✦ Part time students who study a minimum of 25% full time equivalent (fte) may be eligible for a UEA scholarship support. Any support given will be proportional to tuition fee paid.
- ✦ Any Scholarship or Bursary entitlement due to a student would be reduced pro rata on their withdrawing from the course.
- ✦ Qualifications used to assess eligibility must be held at point of entry to the University. Qualifications taken in different years and/or retaken will be considered for scholarships if held at time of entry.
- ✦ Both our Entry Scholarships and Bursaries are awarded to students considering Higher Education for the first time. For this reason, students who have previously completed a degree programme with UEA, or any other Higher Education Institution, will not be considered.
- ✦ Any payment due to be made by the University to a student in debt to the University may be reduced by the amount of the outstanding debt or may be set off against the outstanding debt.
- ✦ A student can qualify for a University Bursary, Entry Scholarship and Subject Scholarship in combination over the duration of their course.
- ✦ Please note that both Subject and City Academy Scholarships may be subject to additional terms and conditions.
- ✦ If household income changes, so therefore could the level of eligibility for a University Bursary. In cases where a change in household income results in an increase/decrease or loss of eligibility, the University will reclaim/increase the value of bursary under the revised eligibility.