

UEA Undergraduate Scholarships General Terms and Conditions 2020 Entry

Important and surprising terms and conditions

Only one academic or Donor Funded UEA Scholarship will be awarded to eligible students. If you have been offered more than one academic or Donor-Funded Scholarship you will be able to request which one you would prefer to receive.

It is possible to receive a Donor-Funded Year Abroad Scholarship in addition to a regular Donor-Funded scholarship provided the two scholarships do not provide funding for the same academic year.

What is a scholarship?

A scholarship is an award or payment made to support a student's education, awarded on the basis of academic or other achievement.

What scholarships do these terms and conditions apply to?

1. Bright Spark Scholarship Scheme
2. Donor-Funded Scholarship Scheme
3. EU Scholarship Scheme

About these terms

For UEA's Student General Terms and Conditions please refer to: <https://portal.uea.ac.uk/academic-calendar/general-regulations>

If successful, you will be registered and enrolled with us as a full-time or part-time undergraduate student for a credit-bearing undergraduate programme under our Degree Regulations set out in the University Calendar. You must abide by our Charter, Statutes, Ordinances, Regulations and Policies in force.

We may make changes to these Terms from time to time and the version that is applicable to you will be those that were in force at the date of your first enrolment with us.

If you wish to decline a scholarship offer from us prior to registering at the University please email admissions@uea.ac.uk. We will then withdraw our scholarship offer and confirm this in writing. Any offer of a place on one of our courses would not be affected.

Removal of a Scholarship

We may remove the Scholarship immediately in the event that:

- You withdraw from your programme of study; or
- You are expelled, suspended or excluded from the whole or part of the University or your programme of study for academic failure; or
- We are of the reasonable opinion that you have made any misrepresentation (whether negligently or intentionally) to us either in respect of applying for the Scholarship or during the course of and in connection with your studies at the University; or
- We are of the reasonable opinion that you have acted fraudulently or dishonestly in connection with securing your Scholarship or place at the University.

In the event of an intercalation, any payments will be suspended until you return and progress to the next stage of your course.

If at any stage you decide to defer entry onto the course until the following year, then you will no longer be eligible for a Scholarship. You may apply again the following year, but an award cannot be guaranteed and you will be subject to the eligibility of whatever scheme operates in that year of entry.

Repayment of the Scholarship

In the event that your Scholarship is removed, you will be liable to pay us the monetary amount equating to your Scholarship, immediately on demand.

If we have made an error in calculating your Scholarship and as a result you have received any funds to which you were not entitled, we may request that you repay us the amount overpaid and you will be liable to repay it to us within 30 days of our demand.

In addition to any other rights we may have at law to take action against you for recovery or repayment, the amount so outstanding will be treated by us as a sum due to us in accordance with our General Regulations on Fees and Charges.

Marketing and Promotion

You may be required to make yourself available at reasonable notice for any publicity and marketing campaigns which we may want to run in connection with our scholarship schemes, which may include but not be limited to public appearances, speeches, photographs, blogging and/tweeting or interviews.

How We May Use Your Personal Information

We will use the personal information you provide to us to administer the Scholarship scheme. We will retain all documents we receive in connection with the Scholarship scheme along with your other student records in accordance with our Data Protection Policy:
www.uea.ac.uk/is/strategies/infregs/dp.

Once you are enrolled at UEA, the University will contact you using your University student email account. It is your responsibility to check this account regularly for important information regarding payment of your Scholarship, and any other requests relating to the Scholarships scheme.

The detailed eligibility criteria and application process for each type of scholarship can be found in the attached appendices.

Appendix 1

Bright Spark Scholarship Scheme

Bright Spark Eligibility Criteria

You are eligible to apply for a Bright Spark Scholarship under these Terms if you meet all of the following criteria:

- You are a UK citizen, or a citizen of the Channel Islands or Isle of Man and are liable for 'home' fee status. International and EU citizens or those liable for international or EU fees are not eligible for this scholarship. Other scholarships are available for International and EU citizens, details can be found at www.uea.ac.uk/study/international/fees-and-funding/scholarships
- You are enrolling on your first undergraduate degree course at UEA, including courses with a Foundation Year and Dip HE Operating Department Practice, in September 2020 or January 2021.
- You are enrolled and attending as a student at the University at the time of payment in either year 0 or year 1.
- You achieve the grades specified below in one of the following research projects:
 - A or A* in the Extended Project Qualification
 - A in the Extended Essay in the International Baccalaureate
 - 9 credits in the Independent Research Project
 - D3 in the Cambridge Pre-U Global Perspectives and Research paper
 - Advanced Welsh Baccalaureate Level 3 with distinction in the Individual Investigation.
- You can link your research project to one of UEA's research themes (outlined here:
- <https://www.uea.ac.uk/study/undergraduate/scholarships/bright-spark-scholarship>
- You achieve the grades specified in one of the following sets of qualifications in addition to the specified research project grades:
 - BBB at A level
 - A level Critical Thinking will only be considered for a Scholarship if included as part of the conditions of an offer. General Studies is not included.
 - A* grades are treated as A grades for scholarship purposes.
 - Additional AS qualifications are not considered for the Bright Spark Scholarship
 - 31 points from International Baccalaureate
 - AABBB from five Scottish Highers (or CCC from 3 Scottish Advanced Highers; grades achieved in Advanced Highers supersede grades achieved in the same subjects in Highers)
 - DDM from BTEC Level 3 Extended Diploma
 - DDM from Cambridge Technical Extended Diploma
 - 45 level 3 credits at Merit from Access course
 - Cambridge Pre-U Diploma: M1 M1 M1 (in 3 principal subjects)

Scholarships are awarded based on the qualifications detailed above. Combined awards are accepted for the Bright Spark Scholarship, on the condition that each individual award is the equivalent of BBB at A level. Therefore, combined awards which meet the UCAS tariff equivalent of BBB at A level, but are not individually equal to a B at A level, will not be considered.

To apply for the scholarship you must hold an offer of a place from UEA and to receive the scholarship you must have selected UEA as your firm choice institution, not your insurance choice.

- You meet the deadline for applying to the award. This is outlined at <https://www.uea.ac.uk/study/undergraduate/scholarships/bright-spark-scholarship>

The Bright Spark Scholarship Process

If you meet the Eligibility Criteria and would like to be considered for a Scholarship, you must complete the application form which can be found here:

<https://www.uea.ac.uk/study/undergraduate/scholarships/bright-spark-scholarship>

You must provide us with relevant details of your UCAS application as part of the Scholarship application process. If you do not provide us with the required information for application of the Scholarship when prompted, or if you provide us with incomplete or incorrect information, we will not be able to process your Scholarship application further.

We will aim to process your request for the Scholarship in a timely manner, once you have provided the relevant information regarding your research project and how it links to UEA's research themes and provided you meet our Eligibility Criteria.

Provided we are satisfied that you meet our Eligibility Criteria and achieve the specified grades, we will pay your Scholarship to your nominated account annually in years 1, 2 and 3 of your course. Each instalment will be £1000. These will take place in February of each academic year. Part-time students who study a minimum of 25% full time equivalent (fte) may be eligible for UEA scholarship support. Any support given will be proportional to tuition fees paid and the maximum payable will not exceed the full-time equivalent.

If we are of the reasonable view that you do not meet our Eligibility Criteria and you wish to appeal, we will ask you to provide us with such proof as we deem necessary to make a new assessment. You must supply us with the requested evidence as soon as reasonably possible.

If we are satisfied that you have met all the Eligibility Criteria we will pay the Scholarship to your nominated account. However, if we remain of the view that you still do not meet our Eligibility Criteria, we will advise you of this in writing. It is your responsibility to ensure that any change in bank account details is advised to the University.

The maximum period that an annual payment will be paid to you is three years (36 months) for full-time students or six years (72 months) for part-time students.

Appendix 2

Donor-Funded Scholarship Scheme

The Difference Scholarship Eligibility Criteria

You are eligible to apply for one of 'The Difference' Scholarships under these Terms if you meet all these criteria:

- You are a UK citizen, or a citizen of the Channel Islands or Isle of Man and are liable for 'home' fee status. International and EU citizens or those liable for international or EU fees are not eligible for this scholarship. Other scholarships are available for International and EU citizens, details can be found at www.uea.ac.uk/study/international/fees-and-funding/scholarships
- You are enrolling on your first undergraduate degree course at UEA, including courses with a Foundation Year and Dip HE Operating Department Practice, in September 2020, or you are a current UEA Foundation Year student entering your year 1 in September 2020.
- You must come from a household with an income of less than £30,000*. To confirm this criteria, the University will liaise directly with Student Finance to check that the household income information you have provided to them confirms that your household's income is less than £30,000. When this check takes place (usually in September), if your household income is found to be more than £30,000 you will no longer be eligible to receive the scholarship and your scholarship offer will be withdrawn. To aid this process, it is therefore helpful if you choose to submit your household income information to Student Finance.
- You meet the deadline for applying to the award. This is outlined at <https://www.uea.ac.uk/study/undergraduate/finance/scholarships/the-difference-undergraduate-scholarship>
- To receive the scholarship you must have selected UEA as your firm choice institution, not your insurance choice.

**Your household income will be based on the information you submit to Student Finance. This will be regarding the financial year ending the April one and a half years before the start of your course in September. For example, for 2019 entry, Student Finance ask for your household income between April 2017 and April 2018. A full definition of "household income" and information on how you should apply for Student Finance is available here:*

<https://www.gov.uk/apply-for-student-finance/household-income>.

Other Donor Funded Scholarships with Additional Eligibility Criteria

The criteria for the Difference Scholarships apply to all Undergraduate Donor-Funded Scholarships, however, individual Donor-Funded Scholarships may also have additional criteria, as listed below. Please note that not all Donor-Funded Scholarships run annually. Some can be claimed as tuition fees or maintenance grants - this will be specified on the website and in your Scholarship Agreement.

The list of Scholarships below is not exhaustive and new Donor-Funded Scholarships may be added to the website at any time. Where this is the case the Terms and Conditions listed in this document will apply and any additional eligibility requirements or obligations for the new Scholarship will be listed on the website or included in your Scholarship Agreement.

We reserve the right to adjust Scholarship eligibility criteria up until the application deadline, provided the change(s) do not make applications already submitted ineligible or disadvantage them in any way.

- **The Alex and Anne Smith Scholarship** is available to undergraduate applicants with a Home fee status studying on any course in the School of Biology with household incomes under £30,000.
- **The Business, Economics and Finance Scholarship** is available to applicants who have applied for a place on the BSc Hons Business, Finance, and Economics.
- **The Chantry Scholarship** is available to undergraduate applicants studying on any three-year programme in the School of Computing Sciences. Preference will be given to applicants resident in postcode SL6.
- **The Dominic Russell Scholarship** is available for applicants with a Home fee status who have applied for a place on the BSc (Hons) Mathematics or the MMath Master of Mathematics with household incomes under £30,000.
- **The Dwayne Stallings Scholarship** is available to applicants to all undergraduate three-year courses in any faculty with a home fee status who achieve AAA or equivalent at A-level and have a household income of under £30,000.
- **The Edward and Ivy Rose Hood Memorial Scholarship** is available for applicants ordinarily resident in Norfolk or Suffolk who have applied for a place on any undergraduate degree with a foundation year in the Norwich Medical School or any school within the Faculty of Sciences. Preference will be given to applicants over the age of 21.
- **The Lee Bray Scholarship** is available for applicants with a Home fee status who are ordinarily resident in the Lowestoft or Waveney area.
- **The Maria Bourboulis Scholarship*** is available to applicants who are of Greek nationality and are ordinarily resident in Greece. Preference will be given to applicants in the School of Social Work or in the Faculty of Social Sciences.
- **The Marie Hamren-Larsson Scholarship** is available for applicants with a Home fee status who have applied for a place on a BSc course in the School of Environmental Sciences with a household income under £30,000.
- **The Mark V Williams Undergraduate Scholarship** is available for applicants with a Home fee status who have applied for a place on the BSc Accounting and Finance course with a household income under £30,000.
- **The Medical Aspirations Scholarship** is available to applicants who have applied for a place on the MBBS Medicine or MBBS Medicine with a Foundation Year course, who are ordinarily resident in Norfolk or North Suffolk. All students who have attended the Medical Aspirations Residential course and secured their place at UEA will be automatically considered for the Scholarship.
- **The Mike Hammond Scholarship** is available for applicants who have applied for a place on any three-year undergraduate course in the School of Economics. Applicants cannot have a criminal record, and preference is given to those whose parents/guardians did not complete higher education.
- **The Mills and Reeve Scholarship** is available to applicants who have applied for any three-year undergraduate course in the School of Law with household income under £30,000. Preference will be given to applicants who are the first generation in their family to attend university.
- **The Nick Hynes Scholarship** is available for applicants to any undergraduate course with household income under £30,000. Preference is given to applicants applying to study a course in the Faculty of Social Sciences.

- **The North Eastern Scholarship** is available for applicants to any three or four-year undergraduate course with household income under £30,000 who are ordinarily resident in one of the following North East England postcode areas: Bradford (BD), Durham (DH), Darlington (DL), Doncaster (DN), Huddersfield (HD), Harrogate (HG), Hull (HU), Halifax (HX), Leeds (LS), Newcastle (NE), Sheffield (S), Sunderland (SR), Cleveland/Teeside (TS), Wakefield (WF), York (YO). Preference is given to applicants from the TS postcode.
- **The North Walsham Vikings Bursary** is available for applicants to any undergraduate course who have agreed to play rugby for North Walsham Vikings Rugby Football Club.
- **The Panasonic Scholarship in the Faculty of Science** is available for applicants to any undergraduate course in the Faculty of Science with the exception of Engineering.
- **The Panasonic Scholarship in Engineering** is available for applicants to any undergraduate course in the department of Engineering.
- **The Paul Head Memorial Scholarship** is available for applicants to any undergraduate courses in the Faculty of Social Sciences, who have been educated in the state sector and whose parents/guardians did not complete higher education with a household income under £30,000.
- **The Roy Snelling Scholarship** is for applicants with home fee status on any undergraduate course in the School of Computing Sciences and Norwich Business School (alternating years) with household income under £30,000.
- **The Victor Thomas Penfold Scholarship** is for applicants to any course which includes Politics or International Relations in the title (within the School of Politics, Philosophy and Language and Communication Studies), or any course in the Norwich Business School, for applicants ordinarily resident in England with household income under £30,000.
- **The Ziggurat Scholarship** is for applicants with Home fee status on any undergraduate course with household income under £30,000, who are ordinarily resident within 20 miles of postcode SW2.

The Donor-Funded Scholarship Process

If you meet the Eligibility Criteria and would like to be considered for a Scholarship, you must complete the application form (if applicable) which can be found on our scholarships webpages.

If you do not provide us with the required information for application of the Scholarship when prompted, or if you provide us with incomplete or incorrect information, we will not be able to process your Scholarship application further.

We will aim to process all requests for the Scholarship in a timely manner, once you have provided the relevant information regarding the scholarship and provided they meet our Eligibility Criteria.

Provided we are satisfied that you meet our Eligibility Criteria, and you are chosen by the panel as the preferred recipient, you must then choose UEA as your firm choice (not insurance) via UCAS in order to receive the scholarship.

If we are of the reasonable view that you do not meet our Eligibility Criteria and you wish to appeal we will ask you to provide us with such proof as we deem necessary to make a new assessment. You must supply us with the requested evidence as soon as reasonably possible.

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Each scholarship's availability is dependent on the generosity of the donor and on available funds. As such, we may withdraw the availability of Scholarships at any time up until a formal scholarship offer is made to a recipient.

We reserve the right to adjust scholarship eligibility criteria up until the application deadline, provided the change(s) do not make applications already submitted ineligible or disadvantage them in any way.

If no candidate is judged to be of sufficient merit, Scholarships will not be awarded.

It is your responsibility to inform the Development Office of any other scholarship or tuition fee reduction which you are offered by UEA, as it is not possible to hold some UEA scholarships with a Donor-Funded Scholarship. Where both a Donor-Fund Scholarship has been offered by the Development Office and a UEA Scholarship has been offered by the Admissions Office or the relevant School, the combined amount of funding available will not exceed £10,000.

No person will be awarded the same Donor-Funded Scholarship more than once.

The scholarship is payable after you have completed the University's registration process.

The values of undergraduate Donor-Funded Scholarships are advertised on our website and the final amount awarded confirmed in writing at point of scholarship offer.

The majority of scholarships can either be deducted directly from your tuition fee charges by the University's Finance Office or received as a maintenance grant payment direct to your bank account to assist with living costs. This will be confirmed in your Scholarship Agreement.

Maintenance grant scholarships are paid in nine monthly instalments from October – June each academic year or as confirmed in your Scholarship Agreement.

It is your responsibility to ensure that any change in bank account details is advised to the University.

If you plan to change your course, intercalate or withdraw from your course, you are expected to inform both the University and the Development Office as soon as possible as this could affect your eligibility for the scholarship.

Part-time students should understand that any support given will be proportional to tuition fees charged (where applicable) and will be spread pro-rata throughout the duration of the course.

For students enrolled on a course including a year in industry or year abroad etc., the scholarship will be given for the three years of study during which the student is based at UEA. No funding will be given for the year away from UEA.

Appendix 3 EU Scholarship Scheme

EU Scholarship Eligibility Criteria

You are eligible to apply for an Undergraduate EU Entry Scholarship under these Terms if you meet all these criteria:

- You are an EU citizen (except citizens of the United Kingdom) and are liable for 'EU' fee status. You are not eligible for this scholarship if you are a citizen of the Channel Islands or Isle of Man or an International citizen or have a 'home' or overseas' fee status. Other scholarships are available for International and UK citizens, details can be found at www.uea.ac.uk/study/international/fees-and-funding/scholarships
- You are enrolling on your first undergraduate degree course, including courses with a Foundation Year and Dip HE Operating Department Practice, in September 2020 or January 2021.
- You are enrolled and attending as a student at the University at the time of payment.
- To apply for the scholarship you must hold an offer of a place from UEA and to receive the scholarship you must have selected UEA as your firm choice institution, not your insurance choice.

Eligible Programmes:

Scholarships may be offered by us in respect of credit-bearing undergraduate taught programmes awarded by us.

The EU Scholarship Process

If you meet the Eligibility Criteria and would like to be considered for a Scholarship, you must complete the application form which can be found on our website.

Successful applicants would be awarded £1000 per year for the duration of the course (up to a maximum of £3000). If your scholarship includes a year abroad or a year in Industry no award is payable for that year.

We will pay your Scholarship to your nominated account annually in years 1, 2 and 3 of your course. Each instalment will be £1000. These will take place in February of each academic year. Part-time students who study a minimum of 25% full time equivalent (fte) may be eligible for UEA scholarship support. Any support given will be proportional to tuition fees paid and the maximum payable will not exceed the full-time equivalent.

Scholarship holders remain liable for paying any remaining tuition fees to UEA.

If we are of the reasonable view that you do not meet our Eligibility Criteria and you wish to appeal we will ask you to provide us with such proof as we deem necessary to make this assessment. You must supply us with the requested evidence as soon as reasonably possible