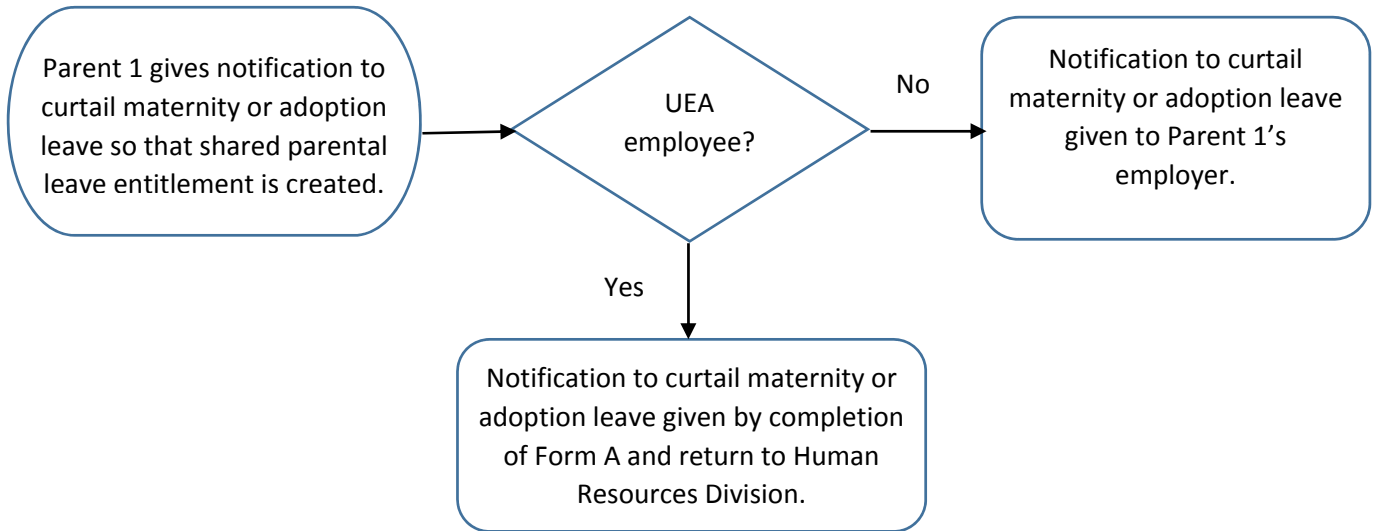


**Step 1: Mother or Adopter gives notice to curtail maternity or adoption leave (see section 5 and Form A)**



**Step 2: Parents give notification of entitlement and dates of shared parental leave/pay (see sections 6, 7 8 & 9 and Forms B & C)**

