

ACADEMIC PROGRESSION APPLICATION FORM

This form should be completed by applicants on ATS or ATR contracts who are seeking confirmation of appointment, promotion, or the award of a special increment or discretionary award. Applicants should submit the form together with their curriculum vitae (which should be no more than 6 pages) by the relevant annual deadlines. * *indicates required field.*

SECTION A: APPLICANT DETAILS

Name*

Current
Job Title*

ATS/
ATR*

Faculty*

School
or work
area*

Progression sought*

Confirmation of appointment

Promotion to Lecturer A

Promotion to Lecturer B

Promotion to Associate Professor

Promotion to Professor

Special increment

Discretionary award

Details of Membership of HEA or equivalent teaching qualification*

Date of
commencement of
employment at UEA*

Date of last promotion,
special increment or
discretionary award*

SECTION B: RESEARCH AND INNOVATION (FOR ATR STAFF ONLY)

Please use the following space to demonstrate how you meet the Research and Innovation criteria for the relevant level. You should ensure that the status of any research outputs or funding applications is clear (e.g. in press, under review etc.) including dates. You should include only current outputs or funding applications and should not include future plans or unsubmitted research outputs or applications in this section. Where work is collaborative, please indicate your contribution clearly.

SECTION C: EDUCATION, SCHOLARSHIP AND INNOVATION

Please use the following space to demonstrate how you meet the Education, Scholarship and Innovation criteria for the relevant level.

SECTION D: ACADEMIC LEADERSHIP, ADMINISTRATION AND COLLEGIALITY

Please use the following space to demonstrate how you meet the Academic Leadership, Administration and Collegiality criteria for the relevant level.

SECTION E: ANY ADDITIONAL INFORMATION

Please add any other relevant information that you would like to be considered that did not fit in the above sections.

PRIVACY NOTICE

The University needs to collect and process staff personal data in order to function effectively as an organisation. Personal data will be collected and processed in accordance with the requirements of the General Data Protection Regulation (GDPR) 2018. Further information on what to expect when the University collects and uses your personal information can be found in our [privacy notice](#).