

University of East Anglia Smokefree Policy

Policy statement

In provisions made under the Health Act 2006, all enclosed and substantially enclosed workplaces and public places will be legally required to be smoke free.

At UEA, in accordance with legislation, all our workplaces are smokefree. We also believe that all employees should have a right to work in a smokefree environment. This policy has been developed to assist compliance with the Health Act 2006 and to protect against exposure to second hand smoke. This policy applies to all users of the University including employees, students, consultants, contractors and visitors, and commercial tenants who occupy University premises.

Policy aims

- to protect the health of our University community by minimising their exposure to second hand tobacco smoke;
- to minimise the litter resulting from smoking and reduce the risk of fire caused by discarded smoking materials;
- to signpost those who wish to stop smoking to appropriate sources of information.

Policy

In accordance with legislation, smoking is not permitted in any part of University buildings, entrances, or vehicles used for University business (except sole use, privately owned) at any time, by any person regardless of their status or business with the University. In order to provide a smokefree environment, it is also a requirement under this policy that smoking is not permitted **within 10 metres** of University academic¹ buildings to ensure staff, students and visitors are not exposed to second hand smoke when entering, leaving or occupying academic University buildings. For the avoidance of doubt, this includes all areas of the raised walkway along the Teaching Wall and outside the Library. Smoking will still be permitted in the Square and Street, and in the designated area outside Union House on gig nights.

In accordance with legislation, all University vehicles are smoke-free and must display an appropriate sign. It is also a requirement under this policy for vehicles to be smoke-

¹ This includes all buildings used for work/study which are not used for residential purposes

free when car sharing on University business. This includes privately owned vehicles and hire vehicles used for work purposes.

Definition

While E-cigarettes and nicotine vaporisers are not included within the legal definition of smoking, this policy covers all types of burnt and vapor-based smoking products including cigarettes, e-cigarettes, cigars, tobacco and non-tobacco products in whatever format.

Disposal of waste smoking materials

Discarding smoking-related litter is an offence and can result in a fine. Smokers must ensure that they dispose of smoking-related litter in a socially responsible way and are encouraged to use the bins provided for this purpose.

Compliance

Anyone who does not comply with smoke free legislation will be committing a criminal offence and could face a fine.

For members of staff, smoking in a smoke-free area will be considered as misconduct and will be investigated under the relevant University disciplinary procedure.

Information for those who wish to stop smoking

A range of support and information is available including the following on line resources:

- <https://www.nhs.uk/smokefree>
- <https://www.nhs.uk/livewell/smoking/Pages/stopsmokingnewhome.aspx>
- Facebook – NHS Smokefree
- Twitter @nhssmokefree
- YouTube Channel smokefreevideos

Your GP or practice nurse is another source of advice and will be able to provide details of the support available.

If you have any questions related to this policy, please seek advice from your line manager in the first instance.

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