Spoke Placement: FORMATIVE LEARNING RECORD

GENERAL GUIDANCE

This document, and the framework provided overleaf is for use by Students and Mentors/Supervisors in a ‘Spoke’ area for short visits only.

It can be used to record formative learning activity undertaken during the visit and then retained in the student’s portfolio alongside other written evidence of learning and achievement and the main Assessment of Practice document.

Mentors/Supervisors may also wish to retain a copy of the document and use this as ‘evidence’ of mentor activity within their portfolio for Triennial Review.

PLEASE REMEMBER- Its use is OPTIONAL and therefore it is at the discretion of the student, Mentors/Supervisors if they wish to make use of it.

Where a student wishes to provide evidence for Summative Assessment of a learning outcome(s) whilst in a Spoke area the ‘Spoke Placement: Summative Learning Record’ should be used.

Advice for Students and Spoke Placement Mentor / Supervisors:
On commencement of the visit or before, please discuss the learning opportunities available in your area. Should you decide to make use of this form then please make sure that you then share this document and any relevant comments with the named Hub Mentor.

PLEASE NOTE any practice concerns arising in the Spoke placement must be communicated to the named Hub Mentor.
<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Intake &amp; Module of study:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Named Hub Mentor:</td>
<td>Hub placement area:</td>
</tr>
<tr>
<td>Spoke Mentor:</td>
<td>Spoke placement area:</td>
</tr>
<tr>
<td>Date(s) of Spoke Placement:</td>
<td>Hours worked:</td>
</tr>
</tbody>
</table>

**PLEASE NOTE** students are expected to demonstrate the same professional regard and behaviour in all placement settings including: Punctual attendance, Adherence to Trust uniform policy, a professional attitude and actively participation.

Formative learning opportunities available for the student:
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**MENTORS / SUPERVISORS COMMENTS:**

MENTOR NAME:                     SIGNATURE:                     DATE:

STUDENT REFLECTION ON THE VISIT AND FORMATIVE LEARNING EXPERIENCE:

STUDENT NAME:                     SIGNATURE:                     DATE: