

Nursery Hardship Fund: Guidance Notes, 2011-12

Introduction

The Nursery Hardship Fund is to help registered UEA students whose children attend the UEA Nursery and who would have difficulty meeting the full cost of the fees. On the basis of a simple means test, contributions from the Fund are allocated on a sliding scale so that help is targeted on those with the lowest incomes. The Fund is cash limited and priority is given to students:

- who are not eligible for the Childcare Grant, the NHS Childcare Grant or the childcare element of Working Tax Credit;
- single parents and couples where both partners are UEA students and need to place their child(ren) in the Nursery in order to attend their courses;
- students whose partners are working to provide the main household income and who are not eligible for help with childcare costs from any other source.

Either academic or full-year contracts are available and retainer fees are now charged for the difference between the contract length and 52 weeks. (Further information about retainer fees and contract lengths is available from the UEA Nursery.) Help may not be available from the Nursery Hardship Fund towards the cost of the retainer fee because of the limited budget available.

Full Nursery Charges

The full sessional charges for 2011-2012 are as follows:

Session	Time	Nursery 1 (under 3s)	Nursery 2 (over 3s)
Morning	08.30 – 13.15	£28. 70	£27.80
Afternoon	13.45 – 17.30	£19.80	£18.70
Whole day	08.30 – 17.30	£48.50	£46.50
Whole week Monday to Friday	08.30 – 17.30	£224.20	£215.40

Turn over

If you qualify for a reduction in fees, you will be charged at a lower rate according to the level of your household income as follows:

Nursery 1

Household Income	Full rate am £28.70	Full rate pm £19.80	Full daily rate £48.50	Full weekly rate £224.20
	Reduced rate	Reduced rate	Reduced rate	Reduced rate
Band A under £7,500	£7.18	£4.95	£12.13	£56.05
Band B £7,501 - £9,000	£9.18	£6.34	£15.52	£71.74
Band C £9,001 - £10,500	£11.19	£7.72	£18.92	£87.44
Band D £10,501 - £12,000	£13.20	£9.11	£22.31	£103.13
Band E £12,001 - £13,500	£15.21	£10.49	£25.71	£118.83
Band F £13,501 - £16,000	£17.22	£11.88	£29.10	£134.52
Band G £16,001 - £19,000	£20.09	£13.86	£33.95	£156.94

Nursery 2

Household Income	Full rate am £27.80	Full rate pm £18.70	Full daily rate £46.50	Full weekly rate £215.40
	Reduced rate	Reduced rate	Reduced rate	Reduced rate
Band A under £7,500	£6.95	£4.68	£11.63	£53.85
Band B £7,501 - £9,000	£8.90	£5.98	£14.88	£68.93
Band C £9,001 - £10,500	£10.84	£7.29	£18.14	£84.01
Band D £10,501 - £12,000	£12.79	£8.60	£21.39	£99.08
Band E £12,001 - £13,500	£14.73	£9.91	£24.65	£114.16
Band F £13,501 - £16,000	£16.68	£11.22	£27.90	£129.24
Band G £16,001 - £19,000	£19.46	£13.09	£32.55	£150.78

You must pay the Nursery fees at the full rate until your application for a reduction in fees is accepted and the Nursery Manager has been notified that the application to the Nursery Hardship fund has been approved. Where applicable, an adjustment will be made in subsequent invoices to reflect the reduced rate approved.

You may be asked to discuss your application with one of the financial advisers in the Dean of Students' Office to ensure that all relevant factors are taken into account.

Please detach these notes from the application form and keep them for your future reference.