

UNDERGRADUATE AND POSTGRADUATE TAUGHT SCHEDULE : 2012 – 2013

Please note that this Almanac was previously known as the Common Course Structure Almanac.

The information in this Almanac is colour-coded as follows:

Deadlines in general (or apply to Undergraduate and Postgraduate Taught) - black

Deadlines in relation to Undergraduate assessment – blue

Deadlines in relation to Postgraduate Taught assessment – red

Deadlines in respect of module monitoring, course update and course review – green

Deadlines in respect of timetabling - purple

July/August 2012

Vacation

| 30 Monday | |
|-------------|---|
| 31 Tuesday | |
| 1 Wednesday | |
| 2 Thursday | |
| 3 Friday | Deadline for receipt of past electronic examinations papers for 11/12 in the Assessments Office |
| 4 Saturday | |

August 2012

Vacation

| | |
|-------------|---|
| 5 Sunday | |
| 6 Monday | Earliest date for teaching timetables for 2012-13 to be available |
| 7 Tuesday | |
| 8 Wednesday | |
| 9 Thursday | |
| 10 Friday | |
| 11 Saturday | |

August 2012**Vacation**

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|--------------|---|
| 12 Sunday | |
| 13 Monday | |
| 14 Tuesday | |
| 15 Wednesday | |
| 16 Thursday | Reassessment Examinations start |
| 17 Friday | Reassessment Examinations Published timetable release date for continuing students |
| 18 Saturday | |

August 2012**Vacation**

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|--------------|--|
| 19 Sunday | |
| 20 Monday | Reassessment examinations |
| 21 Tuesday | Reassessment examinations |
| 22 Wednesday | Reassessment examinations |
| 23 Thursday | Reassessment examinations |
| 24 Friday | Reassessment Examinations finish Student scheduling starts (new students) New students asked to undertake module enrolment as part of Advance Registration if they have choice in their profile Deadline for UG external examiners to submit their reports to the Assessments Office. |
| 25 Saturday | |

August/September 2012**Vacation**

| | |
|--------------|---|
| 26 Sunday | |
| 27 Monday | Late Summer Holiday. University Buildings Closed |
| 28 Tuesday | |
| 29 Wednesday | |
| 30 Thursday | |
| 31 Friday | 17.00 deadline for entry of all module reassessment marks on SITS Deadline for appointment of UG Board of Examiners in NSC for 12/13 |
| 1 Saturday | |

September 2012**Vacation**

| | |
|-------------|--|
| 2 Sunday | |
| 3 Monday | Preparation for Module/Stage Reassessment examination boards (UG) |
| 4 Tuesday | Module/Stage Reassessment examination boards (UG) Registration for DEV pre-sessionals for MA Development Economics |
| 5 Wednesday | Module/Stage Reassessment examination boards (UG) Stage Reassessment Boards (MED and AHP) 17.00 deadline for confirmation of all module reassessment marks on SITS following Module Reassessment Boards (UG) Pharmacy PGPDIP (HOSPITAL) study day 6- 2011 cohort (North) DEV's pre-sessionals for MA Development Economics begin |
| 6 Thursday | Stage Reassessment examination boards (UG) Pharmacy PGPDIP (COMMUNITY) Induction (tbc) |
| 7 Friday | Stage Reassessment examination boards 17.00 deadline entry and confirmation of PIT codes following Stage Reassessment Boards (UG) |
| 8 Saturday | |

September 2012**Vacation**

| | |
|--------------|--|
| 9 Sunday | |
| 10 Monday | Year 5 MBBS (MED) commences ECO PGT for all courses will hold a pre-sessional – registration today |
| 11 Tuesday | 10 am reassessment marks published on E-Vision Year 4 MBBS (MED) commences Pharmacy PGPDIP (HOSPITAL) study day 3- 2010 cohort (North) Pharmacy PGPDIP (COMMUNITY) study day 5- 2010 cohort (North) |
| 12 Wednesday | SBPO/SIS office to run automation daily until start of registration for UG students who have progressed and for students who are required to withdraw from the University Year 3 MBBS (MED) commences |
| 13 Thursday | DEV's pre-sessionals for MSc Impact Evaluation begins |
| 14 Friday | Deadline for applications for the University Language Programme (ULP) in the Autumn Semester. |
| 15 Saturday | |

September 2012**Vacation**

| | |
|--------------|--|
| 16 Sunday | |
| 17 Monday | Year 1 MBBS (MED) commences Year 2 (MBBS (MED) commences |
| 18 Tuesday | Pharmacy PGPDIP (HOSPITAL) study day 6- 2011 cohort (South) |
| 19 Wednesday | Pharmacy PGPDIP (COMMUNITY) study day 5- 2010 cohort (South) |
| 20 Thursday | Registration - tbc |

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| | |
| 21 Friday | Registration - tbc |
| 22 Saturday | |

September 2012

Week 1

| | |
|--------------|---|
| 23 Sunday | <i>Arrival home Undergraduates</i> |
| 24 Monday | Registration – tbc <i>Autumn Semester teaching begins.</i> <i>AHP Autumn Semester starts for Years 1, 2, 3.</i> |
| 25 Tuesday | |
| 26 Wednesday | |
| 27 Thursday | <i>Pharmacy PGPDIP (HOSPITAL) study day 3- 2010 cohort (South)</i> |
| 28 Friday | |
| 29 Saturday | |

September/October 2012

Week 2

| | |
|-------------|--|
| 30 Sunday | |
| 1 Monday | Plagiarism/Academic Appeals database for 20011/12 academic year needs to be up to date in L&T service Fees billing starts for UG and PGT students for Autumn Semester <i>Autumn Semester ULP Evening Classes commence.</i> |
| 2 Tuesday | |
| 3 Wednesday | |
| 4 Thursday | |
| 5 Friday | |
| 6 Saturday | |

October 2012

Week 3

| | |
|--------------|---|
| 7 Sunday | |
| 8 Monday | The Assessments Office to send out exams data to LTS hubs for checking. |
| 9 Tuesday | <i>Pharmacy PGPDIP (COMMUNITY) study day 6- 2010 cohort (North)</i> |
| 10 Wednesday | <i>Pharmacy PGPDIP (HOSPITAL) study day 7- 2011 cohort (North)</i> |
| 11 Thursday | |

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|-------------|---|
| 12 Friday | Deadline for consideration of UG External Examiners' Reports by Schools and for draft responses to be received by the Faculty LTQC. |
| 13 Saturday | |

October 2012

Week 4

| | |
|--------------|---|
| 14 Sunday | |
| 15 Monday | |
| 16 Tuesday | Pharmacy PGPDIP (HOSPITAL) study day 4- 2010 cohort (North) |
| 17 Wednesday | Pharmacy PGPDIP (COMMUNITY) study day 6- 2010 cohort (South) |
| 18 Thursday | |
| 19 Friday | 17.00 deadline (Undergraduate and Postgraduate Modules) for amendments to Autumn Semester module enrolment and year-long module amendments within SITS. Any further amendments to be processed by L&T service only by concession after this day. All PGT module enrolment changes after this date also need to be reported to the Assessments Office for accuracy of examination timetable CCE Module Board meeting |
| 20 Saturday | |

October 2012

Week 5

| | |
|--------------|--|
| 21 Sunday | |
| 22 Monday | |
| 23 Tuesday | |
| 24 Wednesday | Pharmacy PGPDIP (HOSPITAL) study day 7- 2011 cohort (South) |
| 25 Thursday | |
| 26 Friday | Deadline for application for individual arrangements for long standing illness/disability (in respect of UG and PGT assessments) |
| 27 Saturday | |

October/November 2012

Week 6

| | |
|--------------|---|
| 28 Sunday | |
| 29 Monday | Fees billing finishes for UG and PGT students for Autumn Semester Deadline to appoint UG Board of Examiners except for NSC for 12/13 Deadline to appoint PGT Board of Examiners for 12/13 |
| 30 Tuesday | |
| 31 Wednesday | Deadline for PGT marks entry (for 2011/12 Exam Boards) |
| 1 Thursday | |

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| 2 Friday | Second letter/reminder from the Assessments Office re non-receipt of UG external examiners' reports (if necessary) |
| 3 Saturday | |

November 2012

Week 7

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|-------------|--|
| 4 Sunday | |
| 5 Monday | Rollover of 2012/13 module information to create 2013/14 MAVs for editing On-line module enrolment opens those courses for which semester 2 module choices are made in November |
| 6 Tuesday | Pharmacy PGPDIP (COMMUNITY) study day 7- 2010 cohort (North) |
| 7 Wednesday | |
| 8 Thursday | Pharmacy PGPDIP (HOSPITAL) study day 4- 2010 cohort (South) |
| 9 Friday | On-line module enrolment closes for those courses for which semester 2 modules choices are made in November |
| 10 Saturday | |

November 2012

Week 8

| | |
|--------------|---|
| 11 Sunday | |
| 12 Monday | |
| 13 Tuesday | Pharmacy PGPDIP (HOSPITAL) study day 8- 2011 cohort (North) |
| 14 Wednesday | Pharmacy PGPDIP (COMMUNITY) study day 65- 2010 cohort (South) |
| 15 Thursday | |
| 16 Friday | Deadline for data entry by Faculty/School of all module enrolments (for HESES Return) Data extraction of module enrolment for HESES return Deadline for Faculty LTQCs to approve responses to UG External Examiners' reports Deadline for Schools to send formal responses to UG External Examiners' Reports Confirmation of module choices for Semester 2 (PGT & UG) CCE Examinations Board meeting |
| 17 Saturday | |

November 2012

Week 9

| | |
|--------------|---|
| 18 Sunday | |
| 19 Monday | |
| 20 Tuesday | Pharmacy PGPDIP (HOSPITAL) study day 5- 2010 cohort (North) |
| 21 Wednesday | |
| 22 Thursday | |

| | |
|-------------|--|
| 23 Friday | Deadline for postgraduate exam papers to Assessments Office for Jan 2013 series Deadline for receipt by L&T service of Undergraduate and Postgraduate PR5 for Programme Review in 2011/12 |
| 24 Saturday | |

November/December 2012

Week 10

| | |
|--------------|---|
| 25 Sunday | |
| 26 Monday | |
| 27 Tuesday | |
| 28 Wednesday | |
| 29 Thursday | Pharmacy PGPDIP (HOSPITAL) study day 8- 2011 cohort (South) |
| 30 Friday | Deadline for submission of PGT MM1 to School Teaching Director by Module Organiser for 2011/12 Deadline for 2011/12 PGT Exam Boards to have been held. |
| 1 Saturday | |

December 2012

Week 11

| | |
|-------------|---|
| 2 Sunday | |
| 3 Monday | |
| 4 Tuesday | |
| 5 Wednesday | |
| 6 Thursday | |
| 7 Friday | Third and final letter from the Assessments Office following up non-receipt of UG External Examiners' reports (if necessary) Autumn Semester ULP Evening Classes finish. |
| 8 Saturday | |

December 2012

Week 12

| | |
|--------------|---|
| 9 Sunday | |
| 10 Monday | |
| 11 Tuesday | |
| 12 Wednesday | |
| 13 Thursday | Pharmacy PGPDIP (HOSPITAL) study day 5- 2010 cohort (South) |

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|-------------|---|
| 14 Friday | Autumn Semester ends AHP Autumn semester ends for Years 1, 2, 3 Deadline for receipt of PGT External Examiners' reports Faculties to send copies of UG External Examiners' response pro-formas and a report on the operation of the process at Faculty level (highlighting any issues of principle) to L&T service |
| 15 Saturday | Christmas Break begins (until 6 January 2013) AHP Christmas Break begins (until 6 January 2013) |

December 2012

Christmas Break 1

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|--------------|--|
| 16 Sunday | |
| 17 Monday | |
| 18 Tuesday | Year 4 MBBS (MED) term ends for Christmas |
| 19 Wednesday | Year 3 MBBS (MED) term ends for Christmas |
| 20 Thursday | |
| 21 Friday | 12.00hrs deadline for LTS hubs to confirm accuracy of exams data issued by the Assessments Office. |
| 22 Saturday | University Buildings Closed |

December 2012

Christmas Break 2

| | |
|--------------|---|
| 23 Sunday | University Buildings Closed |
| 24 Monday | Christmas Eve. University Buildings Closed |
| 25 Tuesday | Christmas Day. University Buildings Closed |
| 26 Wednesday | Boxing Day. University Buildings Closed |
| 27 Thursday | University Buildings Closed |
| 28 Friday | University Buildings Closed |
| 29 Saturday | University Buildings Closed |

December 2012/January 2013

Christmas Break 3

| | |
|-------------|---|
| 30 Sunday | University Buildings Closed |
| 31 Monday | University Buildings closed |
| 1 Tuesday | New Years Day. University Buildings closed. |
| 2 Wednesday | |
| 3 Thursday | Postgraduate Taught Examinations start |
| 4 Friday | Postgraduate Taught Examinations |

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|------------|---|
| | Deadline for applications for the University Language Programme (ULP) in the Spring Semester. |
| 5 Saturday | |

January 2013

Week1

| | |
|-------------|--|
| 6 Sunday | Christmas Break ends |
| 7 Monday | Spring Semester begins/Teaching begins Deadline for Faculties to update UG/PGT modules for 2013/14 AHP Spring semester starts for year 1, 2, 3 Postgraduate Taught Examinations |
| 8 Tuesday | Postgraduate Taught Examinations Pharmacy PGPDIP (COMMUNITY) study day 8 2010 cohort (North) |
| 9 Wednesday | Year 4 MBBS (MED) Spring term commences Postgraduate Taught Examinations end Pharmacy PGPDIP (HOSPITAL) study day 6- 2010 cohort (North) |
| 10 Thursday | Year 3 MBBS (MED) Spring term commences |
| 11 Friday | First reminder/letter from the Assessments Office following up non-receipt of PGT external examiners' reports (for 2011/12) |
| 12 Saturday | |

January 2013

Week 2

| | |
|--------------|---|
| 13 Sunday | |
| 14 Monday | Spring Semester ULP Evening Classes commence. |
| 15 Tuesday | |
| 16 Wednesday | Pharmacy PGPDIP (COMMUNITY) study day 8- 2010 cohort (South) |
| 17 Thursday | |
| 18 Friday | 17.00 – deadline for entry of all UG coursework marks for 2012/13 Autumn Semester modules on SITS |
| 19 Saturday | |

January 2013

Week 3

| | |
|--------------|---|
| 20 Sunday | |
| 21 Monday | |
| 22 Tuesday | |
| 23 Wednesday | |
| 24 Thursday | Pharmacy PGPDIP (HOSPITAL) study day 6- 2010 cohort (South) |

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|-------------|---|
| 25 Friday | Deadline for submission of CU1s (UG and PGT 2011/12 to be sent to School Directors) |
| 26 Saturday | |

January 2013/February 2013

Week 4

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|--------------|--|
| 27 Sunday | |
| 28 Monday | |
| 29 Tuesday | |
| 30 Wednesday | |
| 31 Thursday | |
| 1 Friday | <p>17.00hrs – by which all UG Student Progress meetings must have been held (except AHP and MED) and marks confirmed on SITS for Autumn Semester – visiting students only</p> <p>17.00hrs – deadline for all UG and PGT amendments to Spring Semester module and year-long modules to be entered in SITS. Further amendments to be processed only by concession from L&T service after this date. All module enrolment changes after this date also need to be reported to the Assessments Office for exam scheduling purposes.</p> <p>17.00hrs – deadline for all PGT reassessment decisions to be entered in SITS. Deadline for consideration of PGT External Examiners' Reports by Schools and draft responses to be received by Faculty LTQC</p> |
| 2 Saturday | |

February 2013

Week 5

| | |
|-------------|---|
| 3 Sunday | |
| 4 Monday | |
| 5 Tuesday | Pharmacy PGPDIP (COMMUNITY) Audit Presentation (evening) - 2010 cohort (North) |
| 6 Wednesday | |
| 7 Thursday | |
| 8 Friday | Deadline for all UG and PG exam papers (including reassessment) to reach the Assessments Office |
| 9 Saturday | |

February 2013

Week 6

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|------------|--|
| 10 Sunday | |
| 11 Monday | |
| 12 Tuesday | |

| | |
|--------------|---|
| 13 Wednesday | |
| 14 Thursday | Continuing Education Congregation Ceremony 2012 (TBC) |
| 15 Friday | Second letter/reminder from the Assessments Office following up on non-receipt of PGT external examiners' reports (if necessary). |
| 16 Saturday | |

February 2013

Week 7

| | |
|--------------|---|
| 17 Sunday | |
| 18 Monday | |
| 19 Tuesday | |
| 20 Wednesday | Pharmacy PGPDIP (COMMUNITY) Audit Presentation evening- 2010 cohort (South) |
| 21 Thursday | |
| 22 Friday | Deadline for submission of MCM2s for 11/12 (UG and PGT) to Faculty Associate Dean LTQ 17.00hrs – deadline for course profile update for 2013/14 to be complete (UG and PGT) Deadline for Programme Specifications for 2013/14 (UG and PGT) PHA PGPDIP (hospital) portfolio submission deadline Level 1 2011 cohort |
| 23 Saturday | |

February/March 2013

Week 8

| | |
|--------------|---|
| 24 Sunday | |
| 25 Monday | |
| 26 Tuesday | Pharmacy PGPDIP (HOSPITAL) study day 7- 2010 cohort (North) |
| 27 Wednesday | |
| 28 Thursday | |
| 1 Friday | Deadline for Faculties to approve draft responses to PGT external examiners' reports. Deadline for Faculties to send PGT External Examiners response pro-formas and report on operation to L&T service of the process at Faculty level (highlighting any areas of principle) On-line enrolment information for continuing students in 2013/14 sent out by L&T service to students |
| 2 Saturday | |

March 2013

Week 9

| | |
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| 3 Sunday | |
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|-------------|--|
| 4 Monday | Generation of student diets on SITS for students continuing in 2013/14 Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 |
| 5 Tuesday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 Pharmacy PGPDIP (COMMUNITY) study day 9- 2010 cohort (North) |
| 6 Wednesday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 PHA PGPDIP (hospital)- Final assessment Level 1 2011 cohort |
| 7 Thursday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 |
| 8 Friday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 |
| 9 Saturday | |

March 2013

Week 10

| | |
|--------------|--|
| 10 Sunday | |
| 11 Monday | Start of ATR process for 2013/14, for visiting students and other confirmed applicants; Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 |
| 12 Tuesday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 Pharmacy PGPDIP (HOSPITAL) study day 7- 2010 cohort (South) |
| 13 Wednesday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 Pharmacy PGPDIP (COMMUNITY) study day 9- 2010 cohort (South) |
| 14 Thursday | Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 |
| 15 Friday | Third and final letter/reminder from the Assessments Office following up non-receipt of PGT external examiners' reports Deadline for MCM3 for 2011/12 to be sent to L&T service Publication of main examination timetable (UG and PGT) Module choice advice and guidance provided to students by Schools (e.g. briefings, adviser meetings etc) for 2013/14 |
| 16 Saturday | |

March 2013

Week 11

| | |
|--------------|---|
| 17 Sunday | |
| 18 Monday | Advertise on-line module enrolment system opens for 2013/2014 |
| 19 Tuesday | |
| 20 Wednesday | |
| 21 Thursday | Year 3 MBBS (MED) Easter break begins |

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|-------------|--|
| 22 Friday | Advertise on-line module enrolment system closes for 2013/2014 Spring Semester ULP Evening Classes finish. |
| 23 Saturday | Easter Break begins (to 14 April 2013) AHP Easter Break begins (to 14 April 2013) for Years 1, 2, 3. |

March 2013

Easter Break 1

| | |
|--------------|---|
| 24 Sunday | |
| 25 Monday | |
| 26 Tuesday | Year 4 MBBS (MED) Easter break begins |
| 27 Wednesday | |
| 28 Thursday | University Buildings closed |
| 29 Friday | Good Friday. University Buildings Closed |
| 30 Saturday | University Buildings closed. |

March/April 2013

Easter Break 2

| | |
|-------------|---|
| 31 Sunday | |
| 1 Monday | Easter Monday. University Buildings Closed |
| 2 Tuesday | University Buildings Closed |
| 3 Wednesday | |
| 4 Thursday | |
| 5 Friday | |
| 6 Saturday | |

April 2013

Easter Break 3

| | |
|--------------|---|
| 7 Sunday | |
| 8 Monday | Year 5 MBBS (MED) Spring Term recommences |
| 9 Tuesday | |
| 10 Wednesday | Deadline for Teaching Allocation for 13/14 from HOS |
| 11 Thursday | Year 3 MBBS (MED) Spring Term recommences |
| 12 Friday | |
| 13 Saturday | |

April 2013**Week 12**

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|--------------|--|
| 14 Sunday | Easter Break ends AHP Easter Break ends |
| 15 Monday | Spring Semester continues. LTS to chase late enrollers for 2013/14 modules |
| 16 Tuesday | Timetabling set up begins (teaching patterns and events) LTS to chase late enrollers for 2013/14 modules Pharmacy PGPDIP (HOSPITAL) study day 8- 2010 cohort (North) |
| 17 Wednesday | LTS to chase late enrollers for 2013/14 modules Year 4 MBBS (MED) Spring Term recommences |
| 18 Thursday | LTS to chase late enrollers for 2013/14 modules |
| 19 Friday | On-line module enrolment for 2013/14 is completed Spring Semester ends. |
| 20 Saturday | |

April 2013**Assessment Period Week 1**

| | |
|--------------|---|
| 21 Sunday | |
| 22 Monday | Assessment Period begins and Undergraduate and Postgraduate Taught Examinations start |
| 23 Tuesday | |
| 24 Wednesday | |
| 25 Thursday | |
| 26 Friday | Deadline for receipt of PR1 for 13/14 by L&T service |
| 27 Saturday | |

April / May 2013**Assessment Period Week 2**

| | |
|-------------|---|
| 28 Sunday | |
| 29 Monday | |
| 30 Tuesday | |
| 1 Wednesday | |
| 2 Thursday | Pharmacy PGPDIP (HOSPITAL) study day 8- 2010 cohort (South) |
| 3 Friday | |
| 4 Saturday | |

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May 2013
Assessment Period Week 3

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|-------------|---|
| 5 Sunday | |
| 6 Monday | May Day Bank Holiday. University Buildings Closed |
| 7 Tuesday | |
| 8 Wednesday | PHA PGPDIP (HOSPITAL)- Audit presentation evening 2010 cohort tbc |
| 9 Thursday | |
| 10 Friday | Pharmacy PGPDIP (COMMUNITY) Portfolio submission – Level 2 - 2010 cohort (North) |
| 11 Saturday | |

May 2013
Assessment Period Week 4

| | |
|--------------|---|
| 12 Sunday | |
| 13 Monday | |
| 14 Tuesday | |
| 15 Wednesday | PHA PGPDIP (hospital)- Audit presentation evening 2010 cohort tbc |
| 16 Thursday | |
| 17 Friday | |
| 18 Saturday | |

May 2013
Assessment Period Week 5

| | |
|--------------|---|
| 19 Sunday | |
| 20 Monday | |
| 21 Tuesday | Pharmacy PGPDIP (HOSPITAL) study day 9- 2010 cohort (North) |
| 22 Wednesday | |
| 23 Thursday | |
| 24 Friday | |
| 25 Saturday | |

May/June 2013**Assessment Period Week 6**

| | |
|--------------|--|
| 26 Sunday | |
| 27 Monday | Spring Bank holiday, University Buildings Closed |
| 28 Tuesday | |
| 29 Wednesday | |
| 30 Thursday | |
| 31 Friday | Spring Semester ends and Academic Year ends Undergraduate and Postgraduate Taught Examinations finish Timetabling set up ends (teaching patterns and events) Year 4 MBBS - Board of Examiners |
| 1 Saturday | |

June 2013**Vacation**

| | |
|-------------|---|
| 2 Sunday | |
| 3 Monday | |
| 4 Tuesday | |
| 5 Wednesday | Marking and liaison with External Examiners Central Timetabling Data Checking starts |
| 6 Thursday | 17.00hrs - entry of all (CW and Exam) UG marks on SITS (except FMH Schools) |
| 7 Friday | Preparation for Module Assessment Boards |
| 8 Saturday | |

June 2013**Vacation**

| | |
|--------------|--|
| 9 Sunday | |
| 10 Monday | Module Assessment Boards |
| 11 Tuesday | Module Assessment Boards |
| 12 Wednesday | Module Assessment Boards 17.00 hrs – deadline for concessions to scale module marks to be received by DTP 17.00hrs - deadline for L&T service to ensure that modes of reassessment correct for UG/IM modules to ensure precise reassessment timetable 17.00hrs – deadline for all UG module marks to be confirmed on SITS and any |

| | |
|-------------|--|
| | M-level modules forming part of Integrated Masters Programmes |
| 13 Thursday | Preparation for Final Stage/Final Assessment Boards Pharmacy PGPDIP (HOSPITAL) study day 9- 2010 cohort (South) |
| 14 Friday | Final Stage/Final Assessment Boards Year 1 & 5 MBBS (MED) ends AHP Spring Semester (Year 3) ends |
| 15 Saturday | |

June 2013

Vacation

| | |
|--------------|--|
| 16 Sunday | |
| 17 Monday | Final Stage/Final Assessment Boards |
| 18 Tuesday | Final Stage/Final Assessment Boards |
| 19 Wednesday | MED – Year 5 Module/Stage/Final Reassessment Board |
| 20 Thursday | Final Stage/Final Assessment Boards AHP – Year 3 Stage/Final Assessment Board |
| 21 Friday | Final Stage/Final Assessment Boards Central Data Checking ends, Enrolments (provisional) released for next year subject to timetabling (to be confirmed after scheduling and no clashes found) |
| 22 Saturday | |

June 2013

Vacation

| | |
|--------------|---|
| 23 Sunday | |
| 24 Monday | Final Stage/Final Assessment Boards Room allocation starts |
| 25 Tuesday | Final Stage/Final Assessment Boards Preparation for Stage 1/ Stage 2 Assessment Boards (if appropriate) |
| 26 Wednesday | Final Stage/Final Assessment Boards Stage 1/ Stage 2 Assessment Boards (if appropriate) |
| 27 Thursday | Final Stage/Final Assessment Boards Stage 1/ Stage 2 Assessment Boards (if appropriate) |
| 28 Friday | Deadline for Final Stage/Final Assessment Boards Stage 1/ Stage 2 Assessment Boards (if appropriate) 17.00 hrs - Results deadline for finalists and all decisions entered on SITS and signature sheets to reach the Assessments Office |
| 29 Saturday | |

June/July 2013

Vacation

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|-----------|---|
| 30 Sunday | |
| 1 Monday | Stage 1/ Stage 2 Assessment Boards (if appropriate) |

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|-------------|--|
| 2 Tuesday | Stage 1/Stage 2 Assessment Boards DEADLINE OF PASS LISTS FOR FINAL YEAR STUDENTS TO BE PUBLISHED 17.00 |
| 3 Wednesday | Stage 1/Stage 2 Assessment Boards |
| 4 Thursday | Stage 1/Stage 2 Assessment Boards |
| 5 Friday | Deadline for Stage 1/Stage 2 Assessment Boards to be complete Room allocation ends |
| 6 Saturday | |

July 2013

Vacation

| | |
|--------------|---|
| 7 Sunday | |
| 8 Monday | 17.00hrs - results deadline for UG continuing students with decisions entered on SITS. 17.00 hrs – results deadline for PGT students with decisions entered on SITS following intermediate Boards Student scheduling starts |
| 9 Tuesday | 10 am marks are published on E-Vision for UG students and if appropriate e-mails or letters are sent out to UG students 10 am marks published on E-Vision for PGT students following intermediate Boards |
| 10 Wednesday | |
| 11 Thursday | |
| 12 Friday | AHP Spring Semester (Years 1 & 2) ends |
| 13 Saturday | |

July 2013

Vacation

| | |
|--------------|---------------------|
| 14 Sunday | |
| 15 Monday | Congregation |
| 16 Tuesday | Congregation |
| 17 Wednesday | Congregation |
| 18 Thursday | Congregation |
| 19 Friday | Congregation |
| 20 Saturday | |

July 2013

Vacation

| | |
|-----------|--|
| 21 Sunday | |
| 22 Monday | |

| | |
|--------------|---|
| 23 Tuesday | Central Workshops/labs to support scheduling |
| 24 Wednesday | MED – Year 2 Module/Stage Assessment Board (tbc) Central Workshops/labs to support scheduling Year 3 MBBS (MED) ends |
| 25 Thursday | |
| 26 Friday | Publication of Undergraduate and Postgraduate Reassessment Examination Timetable 2012/13 Year 4 MBBS (MED) ends PHA PGPDIP (hospital) portfolio submission deadline Level 2 2010 cohort |
| 27 Saturday | |

July / August 2013

Vacation

| | |
|--------------|--|
| 28 Sunday | |
| 29 Monday | Year 2 MBBS (MED) ends MED – Year 3 Module/Stage Assessment Board (tbc) |
| 30 Tuesday | |
| 31 Wednesday | MED – Year 2 Module/Stage Assessment Board (tbc) |
| 1 Thursday | |
| 2 Friday | Deadline for receipt of electronic examinations papers for 12/13 in the Assessments Office |
| 3 Saturday | |

August 2013

Vacation

| | |
|-------------|---|
| 4 Sunday | |
| 5 Monday | Earliest date for teaching timetables for 2013/14 to be available |
| 6 Tuesday | |
| 7 Wednesday | |
| 8 Thursday | |
| 9 Friday | |
| 10 Saturday | |

August 2013

Vacation

| | |
|-----------|--|
| 11 Sunday | |
| 12 Monday | |

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|--------------|---|
| 13 Tuesday | |
| 14 Wednesday | |
| 15 Thursday | Reassessment Examinations start |
| 16 Friday | Reassessment Examinations Deadline for publishing teaching timetables for 2013/14 to continuing students |
| 17 Saturday | |

August 2013

Vacation

| | |
|--------------|---|
| 18 Sunday | |
| 19 Monday | Reassessment Examinations |
| 20 Tuesday | Reassessment Examinations |
| 21 Wednesday | Reassessment Examinations |
| 22 Thursday | Reassessment Examinations |
| 23 Friday | Reassessment Examinations finish Student scheduling starts (new students) New students asked to undertake module enrolment as part of Advance Registration if they have choice in their profile |
| 24 Saturday | |

August/September 2013

Vacation

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|--------------|---|
| 25 Sunday | |
| 26 Monday | Late Summer Bank Holiday. University Buildings Closed |
| 27 Tuesday | |
| 28 Wednesday | |
| 29 Thursday | |
| 30 Friday | 17.00 deadline for entry of all module reassessment marks on SITS |
| 31 Saturday | |

September 2013

Vacation

| | |
|----------|---|
| 1 Sunday | |
| 2 Monday | Preparation for Module/Stage Reassessment examination boards (UG) |

| | |
|-------------|--|
| 3 Tuesday | Module/Stage Reassessment examination boards (UG) |
| 4 Wednesday | Module/Stage Reassessment examination boards (UG) Stage Reassessment Boards (MED and AHP) 17.00 deadline for confirmation of all module reassessment marks on SITS following Module Reassessment Boards (UG) |
| 5 Thursday | Stage Reassessment examination boards (UG) |
| 6 Friday | Stage Reassessment examination boards 17.00 deadline entry and confirmation of PIT codes following Stage Reassessment Boards (UG) |
| 7 Saturday | |

September 2013

Vacation

| | |
|--------------|---|
| 8 Sunday | |
| 9 Monday | |
| 10 Tuesday | 10 am reassessment marks published on E-Vision |
| 11 Wednesday | SBPO/SIS office to run automation daily until start of registration for UG students who have progressed and for students who are required to withdraw from the University |
| 12 Thursday | |
| 13 Friday | |
| 14 Saturday | |

September 2013

Vacation

| | |
|--------------|------------------------------------|
| 15 Sunday | |
| 16 Monday | Year 1, 2 & 5 MBBS (MED) commences |
| 17 Tuesday | Year 3 MBBS (MED) commences |
| 18 Wednesday | Year 4 MBBS (MED) commences |
| 19 Thursday | Registration – tbc |
| 20 Friday | Registration – tbc |
| 21 Saturday | |

September 2013

Week 1

| | |
|------------|---|
| 22 Sunday | Arrival home Undergraduate – tbc |
| 23 Monday | Registration – tbc Autumn Semester Teaching begins |
| 24 Tuesday | |

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|--------------|--|
| | |
| 25 Wednesday | |
| 26 Thursday | |
| 27 Friday | |
| 28 Saturday | |

September/October 2013
Week 2

| | |
|-------------|--|
| 29 Sunday | |
| 30 Monday | Plagiarism/Academic Appeals Database for 12/13 academic year needs to be up to date Fees billing for UG and PGT students starts for Autumn Semester |
| 1 Tuesday | |
| 2 Wednesday | |
| 3 Thursday | |
| 4 Friday | |
| 5 Saturday | |