



Information Services
Directorate

Library Information



University of East Anglia

When is the library open?

Semester: Monday-Friday 08:00-midnight, Saturday 11:00-19:00, Sunday 11:00-midnight

Vacation: Monday-Friday 08:30-19:00, Saturday 11:00-19:00, Sunday CLOSED

IT Area: 24 hours a day

All students and staff must have their campus cards to enter the library.

www.uea.ac.uk/is/openinghours

Borrowing

	Undergraduate	Postgraduate (Taught)	Postgraduate (Research) / Staff
Standard loan books	10 books for 2 weeks (15 books for final year UG)	15 books for 6 weeks	20 books, 3 fixed return dates
Renewals	8	4	4
High demand (due 10:15 am next day)	6	6	6



www.uea.ac.uk/is/borrowing/entitlements

Fines

Standard loan	20p a day
1 week loan	40p a day
High demand	80p an hour
CD	20p a day
DVD	£2 a day
Recalled books	60p per day

www.uea.ac.uk/is/borrowing/fines

Have the classmark for the book you want but don't know where to find it? Check out the floor guide below to see which floor you'll need.

Floor Guide

Classmark	Floor
A – H	3
J – PZ (not PT, K, LT)	2
K, LT	1
Q – V	01
PT	02

www.uea.ac.uk/is/floorguide



Can't find the book you need?
Recommend a book for purchase @ www.uea.ac.uk/is/booksuggestion

Find books online @ www.primoonesearch.uea.ac.uk

Or on any one of our library catalogue computers

What's in the Library?

- Books on floors 01, 1, 2 and 3.
- Self service machines on floor 0 to borrow, renew, return, check your account and pay fines.
- PC's throughout the library and in the suites on floors 0 and 1, 24/7.
- Self service heat binders – buy your covers at the helpdesk.
- Printers in the IT area.
- Photocopiers on floors 1, 0 and 01.



Need to contact the library but don't have the time to drop in? Phone us on 01603 592993, or send us an email to lib.helpdesk@uea.ac.uk and our staff will do their best to answer the query. Check out our website for Helpdesk opening times.



Renewing your books is easy. Either do it online via the UEA website, use the self service machines or give us a call.

It's your library. Please keep it clean, tidy and remember others are trying to study.

High demand and requested books cannot be renewed and must be returned by the due date and time to avoid fines.



Free Wireless Network

A free wireless network is available within the library.

Visit www.uea.ac.uk/is/wireless to find out more information about how to connect your laptop or even your smart phone.



Library Zones

Silent Study

Where you can work with no disturbance
Individual silent study only.
Talking is not allowed
Personal music is not allowed.

Group Study

Where you can work together in a group
Low level talking and discussions are allowed
Low level personal music through headphones is allowed.

Quiet Study

Work with minimal disturbance
Whispered conversation is allowed but keep conversations brief
Low level personal music through headphones is allowed.

Phone Zone

The area for those who need to use their mobile phones
You can use your mobile phones here for quiet conversations, without disturbing others.

Study Spaces: Individual or Group

With over 1000 study spaces and over 200 open access PCs available in the library, you should be able to find somewhere to catch up with your work. You can book online @ www.uea.ac.uk/is/study-facilities.

For more info head to www.uea.ac.uk/is/study-facilities/zoning

Librarians are here to help you find the best way to search the library resources in a more efficient manner. Find out who can help you below.

Study Spaces

	Time slot	Who for?	Booking
Individual	1/2 day	Any UEA student INTO student	Online
Group	3 hours	Any UEA student INTO student	Online
AV	3 hours	Any UEA student INTO student	Online
Individual	Month	UEA post graduate	Library Reception

Faculty	Who?	Email
Arts and Humanities	Sarah Elsegood	s.elsegood@uea.ac.uk
Health	William Jones	w.jones@uea.ac.uk
Science (BIO, ENV)	Liz Clarke	e.clarke@uea.ac.uk
Science (CHE, CMP, MTH, PHA)	Rachel Henderson	rachel.henderson@uea.ac.uk
Social Science	Ellen Paterson	e.paterson@uea.ac.uk

We offer a programme of workshops in the Library to help you make the most of the resources and services available to you and support you with your academic work. For more information visit:

www.uea.ac.uk/is/infoskills/workshops

Other Useful Contacts

Who?	Email	Phone
IT Helpdesk	it.helpdesk@uea.ac.uk	01603 593169
Campus cards	campus.card@uea.ac.uk	01603 592419
King's Lynn Nursing Library	www.uea.ac.uk/is/namkl	01553 613959



For more information please visit our website @ www.uea.ac.uk/is/lib



Otherwise feel free to drop by and speak to a member of staff.

We are here to help.