

## **Norfolk and Suffolk Coastal Network**

**Workshop 23<sup>rd</sup> November, 9.30am-12.30pm**

**ZICER Exhibition Space, Floor 2, ZICER Building, University of East Anglia**

### **AGENDA**

**0930 ARRIVAL AND INTRODUCTIONS**

**0940 TERMS OF REFERENCE**

To consider

The draft terms of reference (Document A attached)

**1000 GIS MAP**

To receive

A demonstration of the online GIS tool available via the University of East Anglia.

To consider

Creation of a layered interactive GIS map as an output from the group, used to visually represent coastal issues and cross-cutting themes for use as a tool by organisations represented in the network moving forwards.

**1015 KEY COASTAL ISSUES AFFECTING NORFOLK AND SUFFOLK COASTS**

To receive

A presentation by Bill Parker (Suffolk) and Rob Young (Norfolk) outlining key coastal locations and issues.

**1040 BREAKOUT GROUPS**

To consider

- a) Additional locations not included in the presentation
- b) Cross-cutting themes arising, how they relate to resources locally and capacity to tackle issues within existing structures. Themes to be considered:
  - Policy and Legislation
  - Funding
  - Technical expertise
  - Stakeholder engagement
  - Licencing / consents
  - Environment

- c) Where and how the existence of the network can add value to resolving current local issues.
- d) Ideas for more effective partnership working

**1115 PAST SCENARIO**

To receive

A presentation outlining a past-scenario coastal issue with a post-project appraisal.

**1130 BREAKOUT/NETWORKING SESSION**

To consider

- a) Past-scenario examples relevant to various cross-cutting themes.
- b) Effectiveness of past solutions and how the network could have influenced or changed past outcomes.

**1150 FEEDBACK FROM BREAKOUT SESSIONS**

**1210 MAPPING OF RESEARCH TO AID EVIDENCE-BASED DECISION MAKING**

To report

Call to M-KEN network to complete online survey to capture information relating to past, present and proposed research projects which include evidence from and/or impacts upon the East Anglian coastline. Information gathered will be used to create a map of research evidence, spatial and temporal, to aid decision making by the network. Survey is available at:

<https://www.surveymonkey.com/r/VLBWNGM>.

**1220 NAME**

To consider and agree

A name for the network. Suggestions received include:

East Anglia(n)	Estuarise	Partnership
Norfolk and Suffolk	Coastlink	Network
Coastal Collective	Triton	Institute
Coastal Consensus	NeXus	Hub
Collaborative Coasts		Centre

*NB: It has been confirmed that the term 'Institute' or 'Centre' would be problematic for UEA for governance reasons.*

## DOCUMENT A

### TERMS OF REFERENCE (Draft)

First approved 23<sup>rd</sup> November 2015

**Name of group:** TO BE CONFIRMED

**Purpose:** The group will bring together cross-sectoral expertise from the agreed list of *relevant organisations*, and use evidence-based decision making to inform *long-term* coastal policy and strategic management decisions on a *regional* level.

**Framework:**



**Membership:** To consist of *relevant organisations* as agreed by the *executive group* of the network, and to be reviewed at the request of any group member with final membership confirmation remaining the responsibility of the *executive group*. *Relevant organisations* can request from the Chair attendance for a non-member at any meeting.

**Governance:** The Chair of the group will be nominated by at least three member organisations, and voted for by majority. The Chair will be re-elected every year with no individual organisation holding the post for more than 2 consecutive years.

**Meetings:** The group will meet three times during each calendar year. Additional, exceptional meetings may be called by the *executive group* with no less than one month's notice in the case of urgent issues requiring action and/or decision. Meeting dates will be canvassed 6 weeks in advance, confirmed 4 weeks in advance with agenda and accompanying documentation circulated no less than one week in advance of any meeting.

- Decision-Making:** Decisions will be taken by majority vote at the group meetings. In the case of no majority being reached, decisions will be referred to the *executive group* where they will be taken by majority vote. In the absence of majority vote at the *executive group* the Chair holds the deciding vote.
- Accountability:** Member organisations will be accountable for decisions reached during the meetings. Opportunities will be provided for input in absentia for meetings where important decisions must be taken.
- Secretariat:** M-KEN will provide agendas and minutes, including action lists from all meetings. M-KEN support is resource limited, and will be limited to facilitation of meetings, ensuring sufficient documentation and where appropriate publication of group activities via the M-KEN website. M-KEN will report group activities as required by its third-party funders as demonstration of support of activity relevant to the generation of research impact. Requests for additional support beyond this will be considered by the Chair of the group and the Board of Directors of M-KEN, and will be subject to the availability or provision by the group of the necessary resource.

## Definitions:

### Relevant Organisations (at 23<sup>rd</sup> November 2015)

Anglian Central RFCC
Anglian Water
Birbeck, Uni of London
Borough Council of King's Lynn & West Norfolk
British Geological Survey
Broads Authority
Cefas
Cranfield University
Crown Estate
Eastern IFCA
Environment Agency
Great Yarmouth Borough Council
Local Nature Partnership Wild Anglia
Lowestoft Chamber of Commerce
M-KEN
MMO
NALEP
Natural England
NCC

NNDC
Norfolk Coast Partnership
RFCC
Suffolk and Waveney District Councils
Suffolk Chamber of Commerce
Suffolk County Council
Sustainability East
UCS
UEA
University of Cambridge
University of Essex
Waveney District Council
WLMA

**Long-term:** Up to 100 years

**Regional:** Kings Lynn → Harwich, the coastal strip encompassing the offshore wind turbines to inland stretches affected by water resource quality.

**Executive Group (at November 23<sup>rd</sup> 2015):**

A pre-existing subgroup to help inform the strategic direction of the wider group with the ability for more efficient decision making when required. Consultation with the wider group is expected prior to reaching any decision, except in the case of exceptional circumstances as determined by the Chair. Membership:

Rob Young	North Norfolk District Council
Rob Goodliffe	North Norfolk District Council
Bernard Harris	Great Yarmouth Borough Council
Tony Dolphin	Cefas
Karen Thomas	WLMA (IDB)
Simon Hooton	Broads Authority
Mark Johnson	Environment Agency
<b>Bill Parker (Chair)</b>	<b>Suffolk County Council</b>
Keith Moore	Environment Agency
Andy Millar	Natural England
Trevor Tolhurst	UEA