

## **Guidelines for entrants**

### Terms and conditions

1. There shall be a Prize titled the 'Dean's Prize for the Arts and Humanities'.
2. The value of the Prize is £500 for the winner. There will be prizes for the three next best entries, each awarded £50. If any prize is won by a group entry the prize money will be equally divided by the number of students in the group.
3. The Prize will be awarded for the best entry to the competition judged by a panel of judges. The panel will be chaired by the Executive Dean of the Faculty of Arts and Humanities.
4. The competition is open to all Level 5 students registered in the Faculty of Arts and Humanities (in most cases, this will be Year 2 of undergraduate study). Submissions may be individual or by a group of up to three students. Each student can only make one submission. Please note: in the case of a prize being awarded to a jointly produced submission, the prize will be split equally among the winners.
5. Submission for assessment can be in any format and is not limited to the written word. Written submissions should be predominantly in English. All submissions are subject to the University of East Anglia's regulations for plagiarism and collusion.
6. Each entry must be submitted with a completed application form.
7. Each student can only submit one piece of work.
8. The submission deadline is 12:00 on Friday 16 March 2018.
9. Students need to hold copyrights of their work when submitting them for the competition.
10. By making a submission to the competition, entrants agree to allow UEA to use the submission plus any recordings or photographs of the awards ceremony for publicity or other purposes.
11. By making a submission to the competition, the prize-winners agree to attend the award ceremony and be included in any related publicity.
12. Film, play or audio entries should be between 3 and 5 minutes in duration.
13. For essay entries, the word count is between 1,000 and 2000 words. For short-stories, the word count is 1000.
14. If there is no entrant judged to be of sufficient quality, the prize and prize money may be withheld.
15. Any entrants submitted after the deadline will not be accepted.
16. The prize money will be awarded once all winners have been notified. The official ceremony in which the winners will receive their certificates will take place later in the year (date TBC).